Cigna Hospital, Accident, Critical Illness

Interface Requirements Specification

# Newport Group

# Contact Information

## Customer Contact

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| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| Amy Bryant | (925) 328-4402 | amy.bryant@newportgroup.com |

## Integration Contact

|  |  |  |
| --- | --- | --- |
| **Name** | **Tel** | **Email** |
| Cheryl Petitti | 720 217 6598 | cpetitti@tekpartners.com |

# Customer Confirmation

General

1. **Vendor Name:**Cigna
2. **Confirm Group or Plan Number:**

301241

1. **Will you have employees that are active in multiple component companies?**

☒ No ☐ Yes

1. **Are there any Employee Types, Pay Groups, Org Levels, etc. that need to be excluded?**

☒ No ☐ Yes

If Yes, please list field and values to exclude or include *(whichever is a shorter list)*:

Companies included Newport Group (VERIS) and PAI (PAI) and employees with eecemptype = TES will be excluded

1. **Which Employees would you like to include on this export?**☐ Employees Active on Applicable Deduction Code
2. **Confirm the applicable UltiPro Deduction Codes for each that apply:**

**UltiPro Deduction Code**

HOSPI, AI, CIC25, CIE05, CIE10, CIE15, CIE20, CIS05, CIS10

# Mapping/Notes to Developer

This is a CSV File

Full File

Field/Column Headers are required and must match the values in Column B

Please make every attempt to NOT send special characters on this file. If Special Characters must be used, they should be limited to comma's (within double quotes), hyphens, single quotes and # signs. All other special characters are unacceptable

This file will contain Employee and Spouse Dependent Records when they have the deduction codes below

HOSPI, AI, CIC25, CIE05, CIE10, CIE15, CIE20, CIS05, CIS10

Send one row per benefit (if EE has all 3 benefits - the file will send 3 rows)

Terminations / deceased employees should be reported one time then drop from file

Companies included Newport Group (VERIS) and PAI (PAI)

Important notes

The field mapping document is an excel document. Please ensure you expand all rows to see all details/logic

There is a sample file on one of the tabs in the field mapping document